

Attendees:

Catherine Bradbrook (Co-Chair), Donna Turnbull, Mel Honeyman, Michelle Hislop, Ashley Thornton (Co-Chair), Kat Dickson, Kirsty Prescott, Louise , James McGrath

Apologies: Mrs. McLintock, Iona Hamilton, Jo McFarlane, Stacy Robb, Mhairi Young

Item	Subject	Actions
1.	Welcomes and introductions	No new members attended the meeting today. A welcome back was given to attendees.
2.	Roles	A re-cap of new roles was given to the meeting. Ashley and Catherine are co-Chairs this year. Donna and Stacey are joint Secretaries. Kirsty is Treasurer
3.	Bank account and aim for the year	There is a healthy £9769.80 in the bank account (including the Virgin Money grant of £2k, which needs to be spent on digital safety) Discussion was held as to what monetary target we want to aim for this year. The PTA is aiming to raise £15k over the year. Having a target will hopefully help to raise awareness of PTA fundraising and promote support of the PTA events.
4.	Spends - Insurance - Audio systems - Gym mats - Tea urn - Gazebo	Insurance £400 needs to be paid for asap. The PTA had previously agreed to fund Audio systems/boom boxes for the school. These are to be ordered from Amazon. Ideally the school would like 1. PTA has offered 5, one for each area, as the PTA has available funds. Gym mats – new mats are required by the school. Mrs Duncan has secured a £500 grant which is going to be spent on

		football kits to replace the old kits. Mrs Duncan has a list of items that she would like to replace over the year. Tea urn – new one required as one of the current ones has broken and is required for PTA events for tea/coffee. Gazebo – new gazebo required to save the PTA from having to borrow one. The old ones in the container are too mouldy to save/use.
5.	Future spends - class resources/money for teachers - class trips (£250 per class) - subsidise leavers hoodies	Request from school for class resources/wish list in January or February rather than money for individual teachers/classes. Approx £700-800 spend. PTA confirmed the usual £250 per class for class trips. PTA agreed to subsidise leavers' hoodies in time for the school trip (Lockerbie Manor). Agreed to purchase and supply by the Easter holidays. The PTA will consider using the same supplier as last year.
6.	Current event dates - Halloween disco 28th October - Christmas Fair 30th November - Summer Fair 25th May	Halloween disco is the first Monday back from the school holidays. Mr McGrath to check if school time booked. The DJ is already booked. Christmas fair is the day after the in-service day in November. This allows set up the day before the fair. DT to ask Henry's Coffee if they will provide Santa for p1 and for the fair. Summer fair is set for Sunday 25th May. Catherine has started to receive stall requests already for the Christmas fair.

		The PTA will advertise and try to attract different stalls, however, will advertise to parents first before we advertise more widely. The PTA considered booking both halls for the Christmas fair. However, it is difficult to book Woodlands on a Saturday. It would be good to have classroom space again for the Christmas fair. The PTA will think about games for the Christmas fair.
7.	Ideas for other events?	- Fundraiser for adults – e.g. quiz night/races/ladies' night Various halls have been contacted about availability. DT to speak to the rugby club re hall hire. Three Little Pigs will donate some food. The PTA is considering a quiz night in February. Kirsty to speak to the Scout Hall Closer to the end of February would be better (28th Feb) - Disco bingo – idea raised and to be considered later. - Jack and Jill market/Car boot sale - pre Xmas for selling toys, uniform stall etc. Earmarked 3 November, between 10 to 12. Need to check tables available and option to bring your own table. Food options of bacon rolls, tea/coffee to be provided by the PTA. £1 per adult
8.	Yes day? September?	Non-uniform day “yes” day with rules and ideas of what children are allowed to wear. No football kit allowed. Mr McGrath to check with Mrs McLintock

		13 September or on another date to suit the school. Catherine to send template poster to James.
9.	Lottery licence	As discussed prior to the summer fair, it would be useful for the PTA to have a small lottery licence to allow the sale of raffle tickets prior to the fair dates. DT to submit application for the lottery licence and will be responsible for reporting obligations etc.. PTA can then sell raffle tickets in advance once the licence is in place.
10.	AOB - Easyfundraising reminder - Virgin Money - 200 Club	Virgin Money – a grant of £2000 has been secured from Virgin Money to be used on digital security. The school has a couple of options of companies but needs to issue a survey to parents. The school also needs to report back to Virgin in 6 months as to what the grant has been spent on. School to issue a survey. Discussion also had on the impact of smartphones in the school, and this is to be considered further. 200 Club – Emma Lindsay still runs this, but a handover will be required in advance of next year. Easyfundraising reminder – this will be included in a wider “How to Help” poster or communication which will also include a rag bag reminder and details on how to join the 200 Club. Gofundme page – to be discussed when appropriate. Tesco blue tokens – Michelle to investigate if the school and PTA can take part in this in a local Tesco branch. Bag packing – this was discounted as it is difficult to organize volunteers on a Saturday.

		Playground painting – underway but needs dry days for it to be completed. Community days – PTA to look at companies who may do this (i.e. SPEN, SSE etc. and local companies) with a view to obtain help updating the playground, planting etc.
11	Date for next meeting	24 September