

Comely Park PTA meeting

9th November 2022

Microsoft Teams meeting

Attendees: Sarah Kiersgaard (chair); Lynsey Rennie; Emma Lindsay; Catherine Bradbrook; Ryan McLeod; Gemma Moore; Debbie Anderson; Laura Elderbrant; Lorna Scott; Melanie Honeyman;

Apologies: Karen Findlay

Item	Notes	Action
1	Previous Minutes No actions	
2	Halloween Discos Took in about £600 but when snacks, DJ, PL insurance, first aid kits, etc taken off- £161 profit. However PL insurance and first aid kits will be used again and snacks left over that can be sold at Christmas Fair. Children had a great time, DJ was a hit!	
3	Public Liability Insurance Had lapsed for passed 2 years since no events held. Now signed up through Connect which also has lots of other resources/ideas. Sarah has the login if anyone wants it.	
4	School Requests Books needed for Nursery, P1 and P2 Christmas presents- get from The Works and been given a 25% discount. Laptop request from last month- Gemma to check if we can do a bank transfer, will let Lorna know. Snacks for school Christmas party- Crisps, Chocolate lollies/Haribo, drink cup. We have agreed to provide. Agreed to give £50 to each class to spend on their choosing to benefit the children Agreed a budget of up to £500 for a greenhouse in the courtyard.	Will get together after the fair to wrap 135 books needed by 20 th December

5	Fence Money Pre-covid £7.5k was raised for a fence for the school. This is now being put towards gym style playground equipment for the P6/7 area. However the cost for the equipment and installation is upwards of £20k. Discussion on whether this money £7.5k could be spent on something to benefit the children that actually helped raise the money before they leave, or provide play equipment for the P4/5 area which is a bit bare at the moment.	Gemma to bring this up with Mrs McIntock.
6	200 Club Going to change name to Comely Park Lottery, will have sign up leaflets at the fair. Emma to put details on PTA members FB group so we can sign up	
7	Christmas Fair 3rd December 10am-12noon Debbie to drop off grotto equipment to the library at 2pmish on the 2nd. Grotto Santa suit in school container £2 entrance, go through in a group of 15/20, get a story, meet santa, photo op and a selection box. Sign up at the entrance. Will have approx. 4 sessions In the are there will also be Santa letter, colouring and Reindeer food to buy. Uniform Stall- Donna and Jo And Christmas jumper swap Water and Wine- Ross (Emma's Husband) Christmas Advent decoration- Douglas Front Door- Jamie and Laura McL Cake and Candy stall- Emma Soft toy birthday and Sweetie jar- Catherine and P7s 50p a go Thursday 24th and Friday 2nd to go round school with toy and sweetie jar	Debbie Santa is Sarah's FIL Helping at Grotto- Eileen Debbie said she could provide some postboxes Catherine to make reindeer food Empty bottles in container Entry fee and grotto tickets Donations To buy from Home Bargains and buy jar and sweets Catherine 24th- Sarah and Catherine

