

Attendees:

Catherine Bradbrook (chair), Stacy Robb, Mairi Young, Donna Turnbull, Michelle Hislop, Mrs McAlpine, Judith Degnan, Mel Honeyman, Charlotte Cowderoy, Kay Thomson, Kat Dickson, Laura Jack, Louise Stewart

Apologies:, Kirsty Prescott, Carol McGovern, Ashley Thornton, Aina Puncule, Mrs Thomson, Iona Hamilton, Stephanie MacFarlane, Jenn McConnell,

Item	Subject	Actions
1.	Welcomes and previous minutes	
	Accounts & Banking	Accounts still healthy, assumed about 16K with 4K promised. Jamie to ask if PTA can bank transfer the money for spends rather than a check going forward. Update: this is approved and transfers can be made going forward Michelle sent receipts to Kirsty, not yet reimbursed
	Comms & Brand	FB content is scheduled for next 30 days. Top content interactions is the ones thanking for donations and letting the community know what we've spent on. Over 500 followers on FB, 85 on Insta. Reaching about 280 accounts per post. Teasers for wine tasting and 200 club, and other little educational days. Easy fundraising – use the stuff on their website that we can just copy/paste. Mairi to send email to school to send out about easyfundraising, rag bags, pizza dads, 200 Club End of schoolyear post already drafted. Posters for upcoming events already drafted. They are being saved to the drive. Banners: general PTA banner, Christmas Fair Banner, Summer Fair Banner. 3 of each. Mairi has drafts for the banners. Stacy priced up a few places, will go with HomeFront. To contact them about dimensions and getting the designs to them. The table top we will get from Vistaprint. Mairi will order the table tops.

		Aside from the banners also looking for table top poster for during events. Mairi to reach out to Jenn to see if she wants to take over some of the socials as a starter for resilience for when Mairi moves into Chair position. Mairi and Catherine to send over specs in the chat after meeting to Stacy, Stacy to do some work on sourcing/pricing. Jenn to look at the supplier from work as well if Stacy sends specs.
	Events	Disco: 10 February Neon disco. Price to be left at £5 and that it's a suggested donation. Teachers will reach out to families and let them know that they can attend for free if they like. Unsure of which teachers will attend. Mrs McAlpine to get the roster and bring it on the night. Mairi will do facepainting, Charlotte will help out with glitter/facepainting stuff. P1 – P4: 6:15 to 7:30 P5 – P7 7:45 to 9:00 Michelle to get crisps and juice and get them to Laura to bring in at 5:30 PVGs: Charlotte's went in today. Kay to get the information from Donna what she needs, and then send back. Stacy to come from 5:30 to let them in, Laura will be there to help as well. Mairi to mention to GO Kids about getting in for 6, others to get there for 6 if helping at the early one. Later one come for 7:30. Shorts & Shades: 4 June for with Cloud 9 Halloween 2026: 2 November with other DJ Wine Tasting: 13 March. Mairi to start advertising. Needs to know name of who's hosting, price, venue and what's included. Bring your own snacks/grazing board. Ask the scouts if we can have people bring nuts. C's mum will arrange the glasses and wine from Majestic and hopefully getting a discount. Apprx cost Early bird £20, standard £25. Early birds are anyone who books in the first 10 days. Will launch Friday. Can sell up to 50 tickets. Will use the PTA jiggers. Stacy & Charlotte to bring coolers as well. Raffle tickets for the Magnum of sparkling wine. £5 a ticket. To be sold only on the night. Charlotte to ask Sardar's Cellar and Majestic if they'll donate any wine. Kay to ask at Buon Appetito. Risk assessment to be done by Catherine/Stacy. Charlotte to get some extra prosecco for bar sales. Catherine to apply for license to sell alcohol. Stacy to ask the scouts about a projector. Will put out nice nibbles, and Charlotte will source.

		Lego Comp: Launch will be tomorrow, closing 22 Feb. Assemblies are on 10 Feb and will advertise the lego comp. Request from Mairi if in case James wins he doesn't have to go up on stage. PTA members who don't have kids who enter. Will be awarded their win in class rather than assembly. House points will be awarded as well. There are categories for the builds, and split into 3 groups P1 to P3 P4 & P5 P6 & P7 Vehicles Landmarks/Building Best Use of Mini-figures Most Detailed Scoring system suggestion: creativity, effort, detail, originality. A winner per group and then an overall winner. Each entry should get a certificate. Winners get a lego set and housepoints. Mairi to create something. Mairi also to create poster, and put the QR code for people to pay £1 per entry. Swimathon: Mel organizing. We have 4 entries, but the P2 might pull out if no other P2s do it. Donna to try and get her two to join. Is on March 1.
2.	Spends - Playground painting - School garden - Banners	Requests from teachers: Smartboard – trial of one underway. P3 to receive. Privacy screens – are needed for P1 but to get that in we would need to take away some shelving to make space. Jamie will let us know when they are ready for these. 932.10 is the estimate for the P1 area. Spending approved. The school will buy them and then Catherine will confirm by email and arrange the bank transfer. 4 teachers have taken their allowance so far. Also opened up to learning support. In service day they will look at textbooks or other items that are needed to supplement. Will come back to us after that Just need to keep 4000 for trips and another 1000 for hoodies. Library has been told they can have some money for books, no amount told but will be reasonable. Jamie to let the library know that they can come to PTA to claim their £200 for books. UPDATE:

		Catherine spoke to Fiona Morrison, awaiting the principal librarian Can also look at furniture. Browser boxes for the indexing. Teachers asked to organize a list with the library. Need more books for the class libraries and area libraries. The school will reach out to the families of other ethnicities to get some ideas for books. Urdu/hindu and to check which African languages. Forms have gone out to the families two weeks ago, a few responses received. Mrs McAlpine to send a reminder close next week Mairi offered to paint the inside with murals or whatever if needed, just let her know
	Leavers Hoodies	Catherine has a proofed mock up, a Rosie is missing that we can see. Catherine will send it to the office to have Nikki triple check all the names are on there.
	200 Club	Stacy to get bank to cancel any uncashed checks. Will I need the numbers? Few checks to be sent out yet Draws done through October but winners not yet notified. Need to set up internet banking, to get a card reader. Carol Stacy to send notice to Mairi and Jamie to put in bags. There will be a QR code to scan to complete the form, and there will also be a paper form that can be turned in. Can also have a booth manned at parents nights Some of the money will be a super raffle for Easter for parents and pay for a kids hamper/raffle for that too. This will be any monies that came in during Nov/Dec/Jan/Feb Restart for Feb, aim to Ask bank if we can get the standing orders cancelled from November – they cannot. Stacy/Carol to create changes to sign up slip as well. Stacy to sort updates/changes with Carol
	Other events	Other Potential future stuff: ● Paint & Sip ● Canvas kids/Doughnuts and Draw ● Coin Race – longest line of coins and highest amount ● Race Night ● Music BINGO – spring, for the family

		• Adults HYROX event/sports day, summer 2026 • Golden ticket chocolate bars • Battle of the bands – talent show • Pay a pound to help design a mural • Jack and Jill market with both selling and swapping stalls. 20 pounds a table, will put on a café as well. Will be in the woodland games hall. Could do at Easter potentially
3.	AOB	Container: Update as per Whatsapp. Stacy to add when finalizing minutes. Furniture to go, gazebo to be reviewed if salvagable. Permission received to get it removed. Stacy to send email to Carol to check what's happening Band comes in to talk to about mental health. Catherine to send the details to Jamie. Done: they will be coming in. Sumup: Catherine to look into it and get changed, she tried to get it done, but also need to re-register. She will look into that. Stacy to chase Seamus again about the voucher for the bike.
6.	Next meeting	3 March 2026